

## **Child Care Director/Supervisor (RECE)**

Central Baptist Children's Centre

Brantford, Ontario

Newly enrolled CWELCC Christian child care centre opening this fall is seeking an enthusiastic RECE who has a personal relationship with Jesus Christ, to launch and lead this new ministry of Central Baptist Church Brantford.

The successful candidate must have a love for sharing the gospel with both children and adults. They must have a positive attitude, great communication skills, and experience with leading and mentoring people. In addition, they will have a desire to serve our church and our community. The Director must share our core values/beliefs and have a passion for our church and its ministries.

The Director/Supervisor will be responsible for every day supervisory roles and provide leadership that is consistent with the philosophy of the children's centre.

### **Key Responsibilities:**

- Develop and implement programs in compliance with the CCEYA How Does Learning Happen, an asset, to guide program development and promote quality learning.
- Develop and implement policies and procedures for the daycare and be familiar with the CCEYA applications.
- Build relationships with the MOE, municipality, and other required services to be able to liaison and share information.
- Coordinate and fulfill the needs of starting and ongoing needs of daycare with various committees and services.
- Purchase, set up, and maintain inventory of educational materials.
- Supervise and co-ordinate activities with staff.
- Interact with families and community and making themselves available for extension of the daycare ministry as opportunities arise.
- Assess and monitor staff, students, or volunteers. Providing information, referral, and advocacy services and/or report situations to the appropriate authority as required by law.
- Provide guidance and support to staff enduring their development and ongoing learning.

**NOTE:** The above description reflects the general duties and responsibilities and is not to be considered as a detailed description of all the work requirements that may be needed for the position.

### **Qualifications:**

- Degree in Bachelor of Education or Ontario Diploma in Early childhood education or equivalency or MACTE or AMI Casa/Preschool Diploma

- Registered ECE in good standing
- Minimum 3 years of experience working in a daycare environment.
- Must be (or be willing to become) a member of our Central Baptist Church Brantford
- Desire to pursue training in Biblical counseling.
- Current food handlers' certificate or a willingness to obtain one
- Proficiency in the CCLS platform for program administration and reporting purposes.
- Early childhood Administration & Supervisor program an asset.
- Current Vulnerable Sector Check (VSC)
- Current Standard First Aid and CPR/AED Level C
- Up to date Immunization Health Screening/Record (as per CCEYA guidelines)

Job Types: Full-time, Permanent

Start Date: June 2024

Salary: \$25.00 per hour

Schedule:

- 8 hour day shift
- Monday to Friday

Deadline for applications: Monday March 25th, 2024

Submit: Cover letter, resume, and statement of faith to Shannon Green [s\\_hogg@hotmail.com](mailto:s_hogg@hotmail.com)