



## **Part Time / Bi-Vocational Worship Leader**

### **Job Description**

#### **Section 1: Ministry Landscape**

Chelsea Green Community Church is a relatively new church plant out of Summerside Community Church in London, Ontario. We are a small, but growing, congregation that loves Jesus and is deeply committed to making a gospel impact in the historic community of Chelsea Green. Our mission is to: *Seek the Lost; Grow Together in Christ*; and *Build a Community* of Disciples who make Disciples.

Our church has been without a worship leader since August of 2022, and we are eagerly anticipate the Lord bringing us the right individual to effectively lead our family of faith in musical worship during our Sunday morning services.

#### **Section 2: Expectations**

This individual must have a deep personal commitment to Jesus Christ as Lord and Savior. They must possess a vital, growing relationship with Jesus Christ, a passion for worship and a humble, team-oriented heart. They must be willing to serve as an active member of our church community, and have a passion for investing into future leaders. This individual must agree to the Chelsea Green Community Church Statement of Faith (found at: [www.chelseagreen.church/beliefs](http://www.chelseagreen.church/beliefs)).

This position will require an individual who is comfortable with a blended worship of both traditional and contemporary music. Musical training and education is preferred, but experience shall also be considered in lieu of formal education and training. Our desire is more for an individual with a worshipful, servant-leader heart, than an individual with academic credentials.

Experience using ProPresenter is required for this position.

#### **Section 3: Primary Function**

With guidance from the Lead Pastor and Shepherds/Elders Board, the Part Time Worship Leader is to plan, organize, coordinate, and lead all elements of musical worship. This individual will possess a deep conviction that their role is to lead others into a heart of worship, and not simply “perform” on Sunday mornings.

## **Section 4: Supervision**

The Part Time Worship Leader serves as a team member of the Paid Ministerial Staff at CGCC, is under the functional supervision of the Lead Pastor, and spiritual authority of the Shepherds/Elders Board. A weekly report of duties and hours logged is to be submitted directly to the Church Administrator for accountability and staff coaching.

## **Section 5: Areas of Responsibility**

- Plan, organize, coordinate, and lead the musical portion of the worship service for Sunday morning and special events, as required.
- Provide leadership to the worship team; identifying, equipping, and discipling potential new worship team members.
- Source and discuss new music selections with the Lead Pastor on an ongoing basis. However, this position requires an individual who is trustworthy and able to operate with very little direct oversight.
- Import and organize audio/visual elements, song lyrics, and other relevant media (children's videos, missionary update media, PowerPoint, etc) to ProPresenter for use at any necessary service.
- Work with current team of volunteer musicians to coordinate rehearsal and performance schedules and inform persons of any special requirements prior to rehearsal or performance.
- Plan and direct musical elements of monthly Prayer & Worship Sundays, Good Friday, Easter, Christmas, and Christmas Eve services.
- Maintenance of digital / physical music library, and audio/visual equipment.
- Capturing, editing, and uploading of weekly sermon podcasts.
- Comply with all reporting requirements, when applicable, with CCLI.
- Report at Shepherds/Elders Board meetings, when called upon to do so.

## **Section 6: Hours of Work**

This Part Time Worship Leader position pays \$10,000.00 / year and requires 8 hours of work per week: 50% (4hrs) of that time dedicated to weekly worship services and the remaining 50% (4hrs) conducting rehearsals, planning/improving upon audio/visual service elements, and being a presence in the community (prayer walks, evangelism, building relationships).

During periods of absence from regular worship services due to sickness, vacation, etc., the Part Time Worship Leader is responsible for securing a replacement to meet the duties of the job, with such substitute being subject to approval by the Lead Pastor and/or Elders Board. In the event of an emergency, the Lead Pastor may also secure such a replacement.

**To apply for this position, please forward your cover letter, resume, & references to: [office@chelseagreen.church](mailto:office@chelseagreen.church) - Subject: "PT Worship Leader"**