

Trentside Baptist Church Children's Ministry Director

Celebrating the greatness of God, by knowing Christ and making Him known.

Trentside Baptist Church is a vibrant, multi-site church located in the beautiful Kawartha Lakes, with sites in the towns of Bobcaygeon and Fenelon Falls.

The Children's Ministry Director is a committed Christian leader who oversees Trentside's efforts to disciple children, families, and volunteers within our church and the broader community. The candidate must have a passion for ministering to those they are required to lead and serve, ideally with proven ministry experience. The role requires relational, communication, and administration proficiencies.

Position Title: Children's Ministry Director

Reports To: Co-Lead Pastors with accountability to Elders

Time Allocation: Half-Time (25 hours)

Children's Ministry: 80%

Staff & Additional Church Responsibilities: 20%

(Percentages may vary depending on needs and specific requirements)

RESPONSIBILITIES

General:

- Oversees the church's efforts to minister to children nursery through grade 5.
- Develop and implement a discipleship pathway for the children's ministries.
- Recruit, develop, and involve volunteers within children's ministries.
- Consistent communication and engagement with parents; informing them of ministry events and programming.
- Train and administrate our child protection policies and procedures; including administering police and vulnerable sector checks.
- Attend Sunday services and church wide events; intentionally using these times to connect with families, and the greater church family.
- Work in partnership with Trentside staff, attending staff meetings, and staff related activities.
- In consultation with church leadership develop an annual budget for the children's ministries.

Children's Ministry:

- Select and review all curriculum used by the children's ministries, ensuring they are consistent with Trentside's Statement of Faith.
- Ensure all required resources and supplies for each site are purchased, printed, and available as required.
- Oversee the regular maintenance of equipment and supplies (i.e. registration forms, craft supplies, classroom equipment, etc).
- Regular presence at Sunday and mid-week programs; not required to be at all ministries but available when necessary.
- Oversee scheduling of volunteers for children's ministries at each site.
- Regularly teaching of children during our Sunday and mid-week children's ministries
- Oversee summer camp ministry, and of summer student interns if hired (additional payable hours may be considered for summer ministry).

EXPECTATIONS

Ministry:

1. Kids are disciplined.
2. Volunteers are equipped, valued, and invested in.
3. Maintaining an environment trusted by parents and members of the community by providing a safe and worthwhile ministry and events.
4. Effectively build valuable relationships with volunteers, and children.
5. A solid knowledge of Scripture and ability to communicate Biblical truths effectively to children

Personal:

1. Maintain a growing spiritual life characterized by personal Bible study, prayer, congregational worship, and Christian fellowship.
2. Possess a passionate heart for Christ, and for children.
3. Maintain and prioritize healthy personal, social, and family relationships.

REQUIREMENTS:

The Children's Ministry Director will give evidence of:

1. A maturing Christian life, including evidence of godly character, spiritual disciplines, and a shepherd's heart with a commitment to service.
2. Experience in the area of ministry to children.
3. The ability to work with and develop adults and student helpers as valuable ministry volunteers
4. Strong communication, and organization skills, with proven ability to define and share the vision for family ministries.
5. The candidate must be a member of, or willing to become a member of, Trentside Baptist Church.
6. Demonstrates a grounded knowledge of Scripture and ability to communicate Biblical truths effectively to children
7. Is self-disciplined and able to work with minimum supervision.
8. Preferably has an educational background in Theological studies or Child Development and Education
9. Support and submit to the By-laws, Statement Of Faith, and Christian Lifestyle Statement of Trentside Baptist Church.