



## **Riverside Baptist Church**

### *Job Description - Pastor of Family Ministries*

**Defining the search:** While the below offers a baseline and starting point for some of the responsibilities we are looking to meet. Riverside is primarily looking to find a man who meets the biblical qualifications of an Elder who is currently serving or has served recently in the vocation of Pastor. The candidate will have proven and successful experience in pastoral ministry. The candidate will be both God-driven and motivated, pursuing the interests and ministry of the church to “equip the Saints.” We would rather find a man with the character and passion for the church first, and then work with the successful candidate on how the existing Elder responsibilities are distributed afterward.

### **Pastor of Family Ministries**

Riverside Baptist Church is looking to fill the position of Pastor with an emphasis on Family Ministries within the church.

### **RESPONSIBILITIES:**

This Pastor will meet the qualifications of an Elder at Riverside Baptist Church. Each Elder is seeking to minister to the Body of Christ through prayer and teaching the Word of God. Additionally each Staff Pastor/Elder has an area of special emphasis to oversee, in this case Ministries connected to the family as it relates to our mission to be:

*... a church that courageously proclaims the gospel of Jesus Christ, biblically worships, is devoted to fellowship and makes disciples both locally and globally!*

The Pastor of Family Ministries will :

### **Lead/Discipleship (~10 hours) related to focus**

At Riverside Baptist, we encourage a high level of congregational involvement in our ministries. With over a dozen leaders and 120 people serving, this Pastor will ensure that other leaders and volunteers are equipped and resourced. He will build and bring energy to teams that are serving the church. This Pastor will make Prayer at Riverside a priority and occasionally lead Prayer events corporately.

### **Events/Programs (~5 hours) related to focus**

**Building on the above,** we would love to see our family ministries grow to encourage, disciple and deepen children, youth and parents’ walk with the Lord as well as facilitate evangelism in our community and this Pastor will plan various events, programs to facilitate this mandate.

### **Preaching: (~0-20 hours)**

The Pastor of Family Ministries will be tasked to preaching at various times throughout the year and up to 40% of the preaching calendar, depending on the candidate. On those weeks in which he is scheduled to preach, it is assumed he will modify his schedule to accommodate the time needed to prepare and deliver a sermon.

### **Assimilation/Connection: (~5 hours)**

Since Riverside is an Elder-led, congregational church, there is great value placed on membership. In many ways, the Associate Pastor will be the first point of contact for **families** new to the church. As such he will:

Connect new families with Small Groups & relevant ministries

- a. *Teach with other Elders the New Members Class.*
- b. Help foster relationships between new members and existing members.

**Visits (~5 hours)**

The Pastor of Family Ministries will:

1. Help the elders organize visits, particularly to families in the church.
2. Assist non-staff elders by meeting with other members on their behalf.
3. Keep an up-to-date record of visits.
4. Provide a list of items for prayer concerning members at each Elders' Meeting.

\*Some families will request or require more deliberate and extended counsel/discipleship.

**Staff Responsibilities: (~10 hours)**

As a full-time staff member, the Pastor will:

1. Arrive prepared for and attend the regular elders' and or staff meetings.
2. Arrive early Sunday mornings for preparations & prayer.

**General Pastoral/Administrative Duties: (~5 hours)**

This Pastor, like all the other elders, is responsible for the spiritual care of the membership and adherents and will fulfill all the duties assigned to that role.

The Pastor of Family Ministries in conjunction with the Lead Pastor, will be responsible for scheduling the volunteers under his oversight in Planning Center.

As a staff Pastor with the oversight of Family Ministries, this Pastor will be responsible for keeping our Child Protection policies up to date and ensuring that each volunteer receives the training they need for their role.

**QUALIFICATIONS:**

The candidate must display godly character according to the New Testament's qualifications for an elder/pastor/overseer in 1 Timothy 3 & Titus 1. The candidate would ideally have a master's degree related to Theology/Ministry (or working towards it) and have proven ministry experience in the local church. The candidate has been ordained in the Fellowship of Evangelical Churches or is willing to be.

**COMPENSATION:**

Remuneration will be commensurate with experience/education and is based upon an average 40-hour work week. Further details will be provided during the interview process.

**APPLICATION:**

Apply by sending your resume addressed to our Lead Pastor, Ryan Maxson and Search Team

[search@riversidebaptist.ca](mailto:search@riversidebaptist.ca)